

Sue Ellson
GK BBus MPC PCDAA ASA WV SPN MEdPlus AWS

Independent LinkedIn Specialist Author, Educator, Practitioner

Linked in for me

AND MY CAREER OR BUSINESS

8 May 2024

sueellson@sueellson.com

https://www.linkedin.com/in/sueellson

Welcome

- ✓ 10 ways to improve your LinkedIn Career Results
- √ specific tips
- √ relevant examples



Fast Facts – more at sueellson.com

Sue Ellson is a Member of

















Sue Ellson is the Founder of





https://sueellson.com/about and https://sueellson.com/services-and-pricing

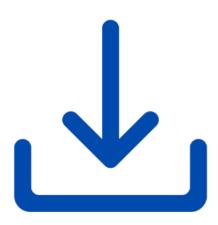


Special Gift – Free Downloads

- √ latest offer https://sueellson.com/latest-offer
- Usernames and Passwords Spreadsheet (most popular)
- LinkedIn Statistics and Backup Spreadsheet
- Basic Social Media Statistics Spreadsheet
- List of Publications Spreadsheet
- Sample Resume Layout Applicant Tracking System Friendly
- √ will send these direct to active participants!
- ✓ LIVE EVENT LinkedIn for me and my career or business Workshop

 Saturday 11 May 2024 9:30am 1:30pm in person in Canterbury, Melbourne

 https://linkedinforme.eventbrite.com.au \$195 includes printed book Maximum four people
- √ keep up to date by following me on social media



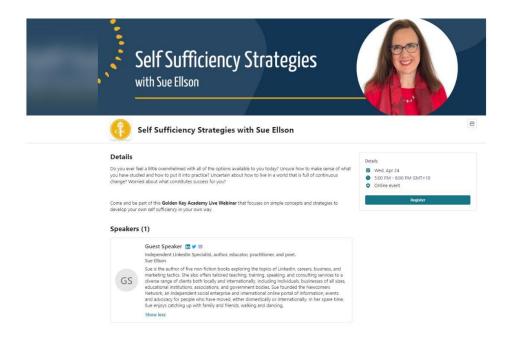
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- ✓ LinkedIn Profile https://www.linkedin.com/in/sueellson (24,909 Connections, 28,575 Followers)
- ✓ YouTube https://www.youtube.com/@sueellson (554 Subscribers, 143 Videos – goal is 1,000+ Subscribers)
- ✓ LinkedIn Page https://www.linkedin.com/company/sue-ellson (874 Followers)
- √ Facebook https://www.facebook.com/sueellson2 (218 Followers)
- √ Twitter https://twitter.com/sueellson (438 Followers)
- ✓ Instagram https://www.instagram.com/sueellson (mostly poems) (398 Followers)
- √ TikTok https://www.tiktok.com/@sueellson (49 Followers)
- ✓ Sue Ellson Shares LinkedIn Newsletter (5,925 Subscribers) https://www.linkedin.com/newsletters/sue-ellson-shares-6869552819440099328
- ✓ Sue Ellson Sharing LinkedIn Newsletter (305 Subscribers) https://www.linkedin.com/newsletters/7011478630589497344
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- ✓ Sue Ellson Email Newsletter (177 Subscribers) https://sueellson.com/newsletters



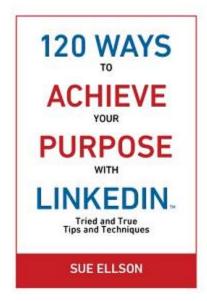
Recent Slides

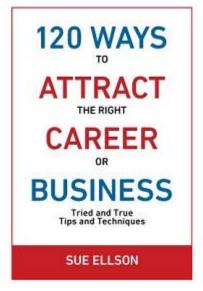


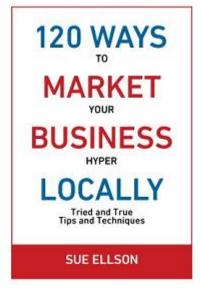
Self Sufficiency Strategies

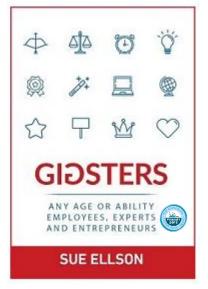
https://sueellson.com/blog/self-sufficiency-strategies-for-golden-key-international-honour-society

Author of five books











Latest – LinkedIn for me and my career or business – launched 23 January 2023

Give yourself a gold star ★ LinkedIn Presence

https://sueellson.com/books or https://120wayspublishing.com



Online Course



LinkedIn for me and my career or business 🌟

- √ includes digital copy of book
- √ quick start program
- ✓ entire book instructions videos too!
- √ clickable links
- ✓ LinkedIn Profiles, Pages, Groups
- ✓ LinkedIn Engagement, Content, Results
- ✓ Setup, Shine, Surprise Methodology

10 weeks – two hours a week

\$97 AUD

https://sueellson.com/courses/linkedin-for-me-and-my-career-or-business



Quick Points

- √ acknowledge traditional owners of land where we are all based
- ✓ this presentation is for people of all backgrounds and it is not professional advice for your personal circumstances
- ✓ slides and video recording link will be emailed to all guests who registered to attend
- √ you can leave your video camera off and microphone on mute
- ✓ assume varied level of knowledge and experience and can read. Information correct at time of publication
- ✓ please add any questions you have in the Chat and make notes this is like a dream, forget when you wake up!
- √ learn more about me at https://sueellson.com/clients
 and past clients at https://sueellson.com/clients
- ✓ will be asking you what has been most helpful to you at the end (feedback for me)
- ✓ if you are watching this later, the screen may have changed
- ✓ find one way to say 'thank you' pro bono 10 hours work
- Buy a book, Follow on Social Media, LinkedIn Endorsement or Recommendation, Facebook or Google Review





What type of career results do you want on LinkedIn?

- 1 new job same field
- 2 new job different field
- 3 promotion or different role in current organisation
- 4 more aligned gigs
- 5 other (please describe)

Please add a number that relates to your MAIN focus in the chat



- 1. Complete your LinkedIn Profile
- 2. Develop your Connection Strategy
- 3. Develop your Follow and All Posts Strategy
- 4. Update your Skills List and Mentions
- 5. Update your Education and Training
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1. Complete your LinkedIn Profile

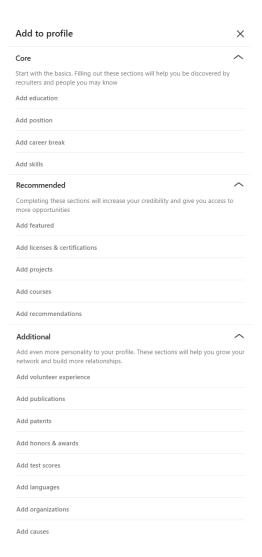
- update your LinkedIn Profile URLhttps://www.linkedin.com/public-profile/settings
- complete all possible sections

Recommend

Up to 90% of jobs are not advertised – you need to have at least 100 views per 90 days and at least 50 appearances in search results in seven days to know that your LinkedIn Profile is working for you.

It is not what you know or who you know but who or what refers you and how you can be verified.

Add profile section





2. Develop your Connection Strategy

- employees, colleagues, peers
- local, interstate, overseas
- profession and industry are you a member?
- clients and customers
- VIPs and stakeholders
- everyone you meet in person meetings, events, social occasions
- everyone you meet directly email, chat, phone

Recommend

From now on, invite everyone you meet online or offline to connect with you on LinkedIn – do it at close as possible to the time of the first exchange

e.g. Thank you for your email on the topic of x. I like to invite everyone I meet both personally and professionally to connect with me here on LinkedIn. I look forward to seeing you online! Cheers, Sue ©

Don't forget to click the Notification Bell on VIPs 🔔





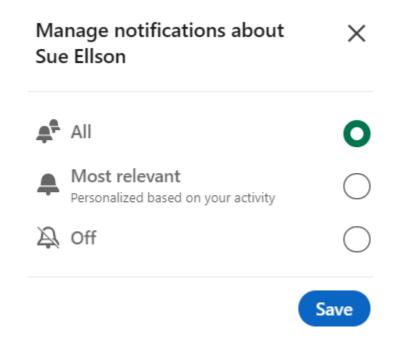
3. Develop your Follow and All Posts Strategy

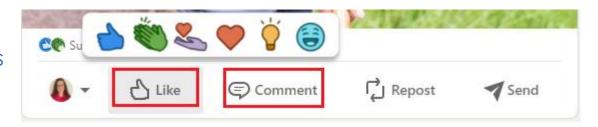
- which people, Companies and Schools will you Follow and choose Notify _ for all posts?
- which Groups will you join?
- which Content will you React to and Comment on to help the algorithm learn what is important to and aligned with you?
- which Content will you not stop scrolling on, react to or comment on because it is unrelated to your Career Results?

Recommend

Remember that social media expects you to 'listen' as well as 'speak' so be the nice 'friend' that engages with published content related to your purpose. LinkedIn Recruiter Users show 'Follow' applicants

Don't forget to support your current enterprise – known as 'employee advocacy'







4. Update your Skills List and Mentions

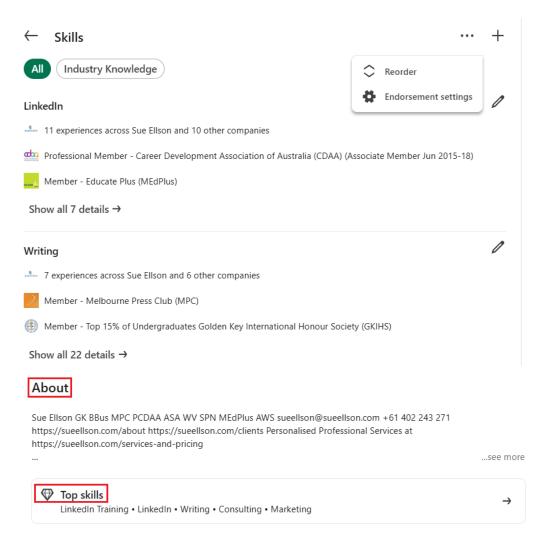
- can add up to 50 Skills on your LinkedIn Profile
- can add individual Skills to multiple sections including:
 - About (top five skills)
 - Experience (each role)
 - Licenses and Certifications
 - Education
 - Projects
- remember to endorse other people's skills

Recommend

We are moving away from Job Titles and Employer Names to a Skills Based Recruitment Process.

Employers value your contribution, how quickly you can hit the ground running and add value to the enterprise.

You need 60%+ competency and a cultural fit to consider a role https://www.linkedin.com/pulse/linkedin-women-sue-ellson



5. Update your Education and Training

- when did you last complete some Education or Training and include it in the Education or Courses section of your LinkedIn Profile?
- LinkedIn Learning https://www.linkedin.com/learning free for Premium Members and some Employees and in Australia, someone with a local library card. Completed courses will automatically add to the Licenses and Certifications section upon completion but may be more suited to 'Courses'
- consider various micro credentials for a quick win <u>https://www.mooc.org</u> and become an 'Alumni' if you list it in the Education section of your LinkedIn Profile

Recommend

We must ALL be lifelong learners to remain relevant – and include both subjects and topics to rank for keywords

Education



University of South Australia

Bachelor of Business, Administrative Management

Feb 1993 - Aug 2000

Grade: Top 15% of Undergraduate Students, Above Credit Average

Activities and societies: Administrative Management Student and Staff Course Committee Committee Member -1999, Pro Vice Chancellor's Merit List - April 1999, Member Golden Key National Honour Society - Ma ...see more

Subjects

- > Accounting 1 & 2
- > Administrative Management 1 Management Principles
- > Administrative Management 2 Human Resource Management
- > Administrative Research Project
- > Administrative Systems Management
- > Business Communication 1 & 2
- > Business Communication and Negotiation
- > Business Ethics
- > Business Information Systems
- > Buyer and Consumer Behaviour
- > Communication and the Media
- > Contemporary Accounting Information Systems
- > Data Management for Administrators
- > Economic Foundations
- > Focus on Children 0 -3 (Broadening Education Subject)
- > Information Systems for Management
- > Introduction to Law
- > Introduction to Marketing Management
- > Managing Change in Organisations
- > Office Information Systems 1 & 2
- > Quantitative Methods for Business

Topics

- > Governance
- > Risk
- > Compliance

Completed remotely by correspondence (paper and fax).

Established in 1856, UniSA is an innovative, world-class institution built on teaching, learning and research excellence.

https://www.unisa.edu.au

→ Business Strategy and Human Resources (HR)



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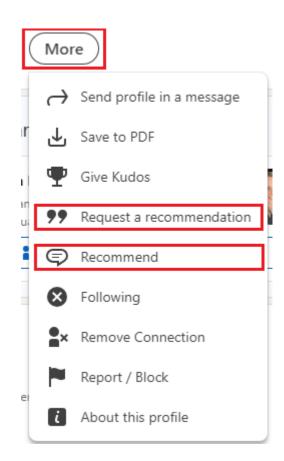


6. Give and Receive Recommendations

- these are 24/7 references
- give and receive at least six of each (or keep it equal)
- be strategic and consider high profile people
- mention how you met
- only describe what you have observed
- only describe what you will say in court
- include relevant keywords
- conclude with best wishes

Recommend

Skill Endorsements are quick and easy, but Recommendations can really tell a story and provide 'verification' of your value

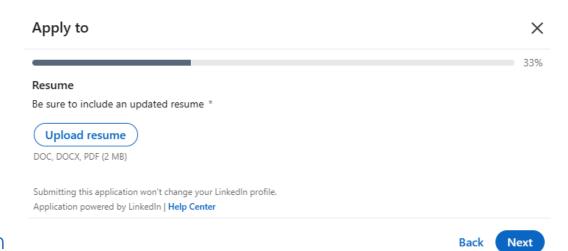


7. Create a Sample Application Document

- prepare a full length resume with everything in it (can be as long as you like) that you will then save as a new file for each role you apply for
- as you look at a job role, you save the plain text document file with a new file name
 20240508-job-title-company-name-sue-ellson-resume and remove irrelevant information, shuffle the order of content as needed and include a cover letter on the front page
- when applying for jobs on LinkedIn, attach your 'application document' as your Resume

Recommend

Set up Job Alerts and respond as quickly as possible after seeing the role – also consider looking at older published roles and contact the decision-maker to see if they are still accepting applications – apply online and also email directly

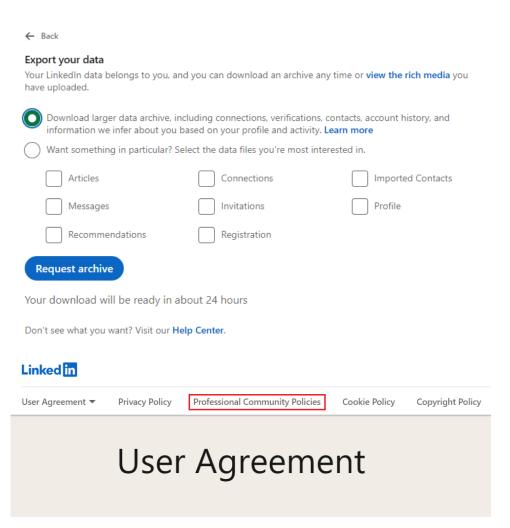


8. Develop a Networking and Referrals Strategy

- download your data from LinkedIn and compare your list of Connections with all of the people you know or have known and reach out to any not on your list and connect directly https://www.linkedin.com/mypreferences/d/download-my-data
- consider who you can reach out to in your network to let them know specifically what you are looking for and politely asking them to provide you with people who may be able to give you more information or refer you on to someone who would be interested in your skills
- organise a time to have some brief telephone conversations but ALWAYS follow up with what happened and another thank you for the referral
- make sure you abide by the LinkedIn User Agreement https://www.linkedin.com/legal/user-agreement

Recommend

Most people are happy to help – so just ask politely and always follow up and say thank you!



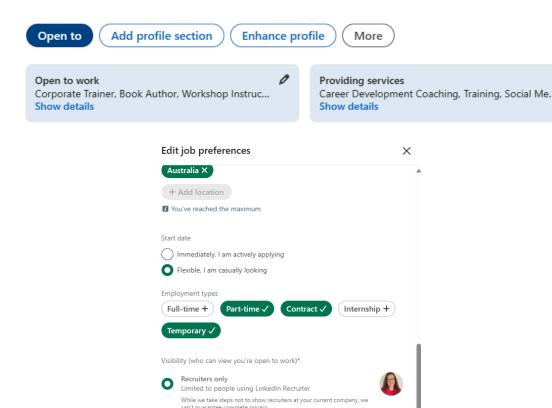


9. Update your Open to Work and Jobs Settings

- via the Open To button on your LinkedIn Profile
- can be turned on (without Green Frame) if you are currently working
- make sure you appear in the most number of searches
- turn on Job Alerts via the Jobs Tab and respond as quickly as you can as most applications will arrive in the first 24-48 hours
- don't dismiss jobs based on 'no salary mentioned' and aim for jobs that are close to home

Recommend

Move beyond what you 'assume' is correct based on anecdotal comments from well meaning friends and family members – seek the support of a professional career specialist – getting a job is different from doing a job



Includes recruiters and people at your current company
This selection adds the #OpenToWork photo frame.

Learn more about your privacy

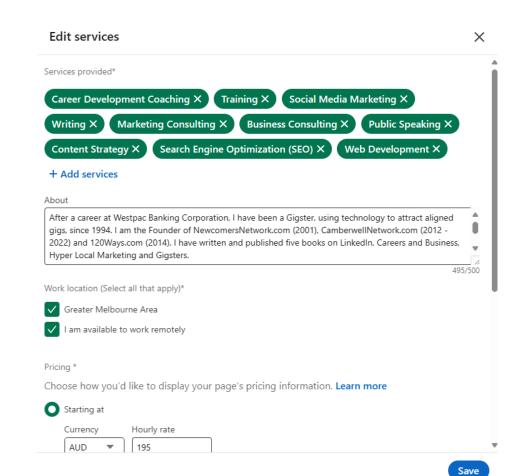


10. Update your Services Section

- the range of services is limited, but it is worth attempting this section
- add in some media items to showcase your work
 https://www.linkedin.com/services/page/1402873078b01
 b7021
- invite people to add reviews
- keep an eye out for proposals see it in your Client Projects list
- consider creating your own LinkedIn Company Page so you have a logo next to your freelance work and post here as well as your personal LinkedIn https://www.linkedin.com/company/setup/new
 https://www.linkedin.com/company/sue-ellson

Recommend

You can list up to 10 services – with the change in technology, this may be more relevant in future





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What were your faves?

Please choose three things from this session to do in three hours from now



LinkedIn Insight Webinars

Next LinkedIn Insight Webinar - 32nd - 10 Ways to Improve your LinkedIn Recruiting 12 June 2024 https://sueellson.com/blog/10-ways-to-improve-your-linkedin-recruiting

- 10 Ways to Improve your LinkedIn Career Results 8 May 2024
- 10 Ways to Improve your LinkedIn Business Results 10 April 2024
- 10 Ways to Improve your LinkedIn Research 13 March 2024
- 10 Ways to Improve your LinkedIn Networking 14 February 2024
- 10 Ways to Improve your LinkedIn Strategy 10 January 2024
- 10 Ways to Improve your LinkedIn Events 13 December 2023
- 10 Ways to Improve your LinkedIn Newsletters 7 November 2023
- 10 Ways to Improve your LinkedIn Articles 11 October 2023
- 10 Ways to Improve your LinkedIn Posts 13 September 2023
- 10 Ways to Improve your LinkedIn Engagement 9 August 2023
- 10 Ways to Improve your LinkedIn Page 12 July 2023
- 10 Ways to Improve your LinkedIn Profile 14 June 2023
- LinkedIn for Real Estate and Commercial Property Professionals 10 May 2023
- LinkedIn for Military, Defence and Emergency Services Professionals 12 April 2023
- LinkedIn for Social Media, Marketing and Digital Strategy Professionals 8 March 2023
- LinkedIn for Recruiters, Headhunters and Executive Search Professionals 8 February 2023
- LinkedIn for Medical, Health and Nursing Professionals 11 January 2023
- LinkedIn for Migrants, Expatriates and Repatriates 14 December 2022
- LinkedIn for Sales People 9 November 2022
- LinkedIn for Career Changers 12 October 2022
- LinkedIn for Tradespeople 14 September 2022
- LinkedIn for Students and Future Graduates 10 August 2022
- LinkedIn for Women Wednesday 13 July 2022
- LinkedIn for Authors Wednesday 8 June 2022
- LinkedIn for Early Career Professionals Wednesday 11 May 2022
- LinkedIn for Creatives Wednesday 13 April 2022
- LinkedIn for Education Professionals Wednesday 9 March 2022
- LinkedIn for Human Resource Professionals Wednesday 9 February 2022
- LinkedIn for Journalists and Media Professionals Wednesday 12 January 2022
- LinkedIn for Board Directors and Senior Leaders Wednesday 8 December 2021
- LinkedIn for CEO's and Business Owners Wednesday 3 November 2021
- LinkedIn for Business Coaches and Career Specialists Wednesday 6 October 2021



Online Course



LinkedIn for me and my career or business 🌟

- √ includes digital copy of book
- √ quick start program
- ✓ entire book instructions videos too!
- √ clickable links
- √ LinkedIn Profiles, Pages, Groups
- ✓ LinkedIn Engagement, Content, Results
- ✓ Setup, Shine, Surprise Methodology

10 weeks – two hours a week

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https://sueellson.com/courses/linkedin-for-me-and-my-career-or-business

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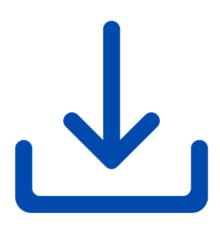


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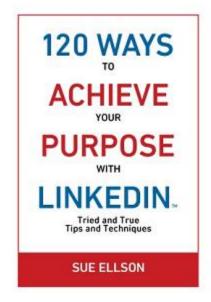
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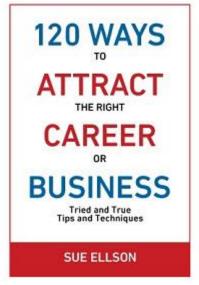


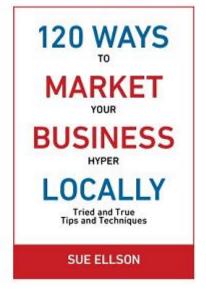
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- √ Twitter https://twitter.com/sueellson (438 Followers)
- ✓ Instagram https://www.instagram.com/sueellson (mostly poems) (398 Followers)
- √ TikTok https://www.tiktok.com/@sueellson (49 Followers)
- ✓ Sue Ellson Shares LinkedIn Newsletter (5,925 Subscribers) https://www.linkedin.com/newsletters/sue-ellson-shares-6869552819440099328
- ✓ Sue Ellson Sharing LinkedIn Newsletter (305 Subscribers) https://www.linkedin.com/newsletters/7011478630589497344
- ✓ Sue Ellson Website Blog Notifications Email (56 Subscribers) https://sueellson.com/blog-subscribe
- ✓ Sue Ellson Email Newsletter (177 Subscribers) https://sueellson.com/newsletters

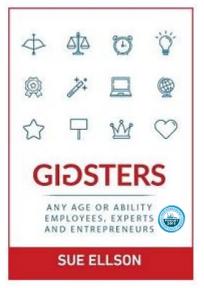


Author of five books











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Give yourself a gold star 🖈 LinkedIn Presence

https://sueellson.com/books or https://120wayspublishing.com

Extra Resources

Blog

https://sueellson.com/blog

Publications

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Presentations

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Podcasts

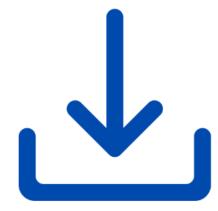
https://sueellson.com/podcasts

Television

https://sueellson.com/television

Videos

https://sueellson.com/videos



Today's slides and recording will be at https://sueellson.com/blog/10-ways-to-improve-your-linkedin-career-results

What has been most helpful to you today?

- ✓ You can add a comment saying what was most helpful in the Zoom chat now great reflection for others
- ✓ Please complete the Exit Survey when you leave the webinar
- √ Write a Review on

Google https://g.page/sue-ellson-author/review (147 Google Reviews) or Facebook https://www.facebook.com/sueellson2/reviews (8 Reviews) Online https://sueellson.com/reviews (lots!)

✓ Follow Sue Ellson's Socials or Contact directly https://sueellson.com/contact



Google Review



Facebook Review



Online Review



Follow Socials / Contact

