



# Digital Strategies to Attract & Retain Educational Professionals

By Sue Ellson GK BBus MPC PCDAA ASA WV MEdPlus

Thursday 23 October 2025 – 12:25pm – 1:25pm

# **NSW/ACT Chapter Summit**

23 & 21 October 2025, Sydney

## **Sue Ellson**



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#### Member











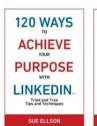


#### Founder

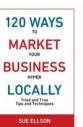


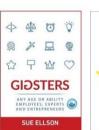


#### Author











Books Available at <a href="https://www.researchgate.net/profile/Sue-Ellson">https://sueellson.com</a> and <a href="https://www.linkedin.com/in/sueellson">https://sueellson.com/educate-plus-presentations-and-publications</a>
https://sueellson.com/educate-plus-presentations-and-publications

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# **Today**

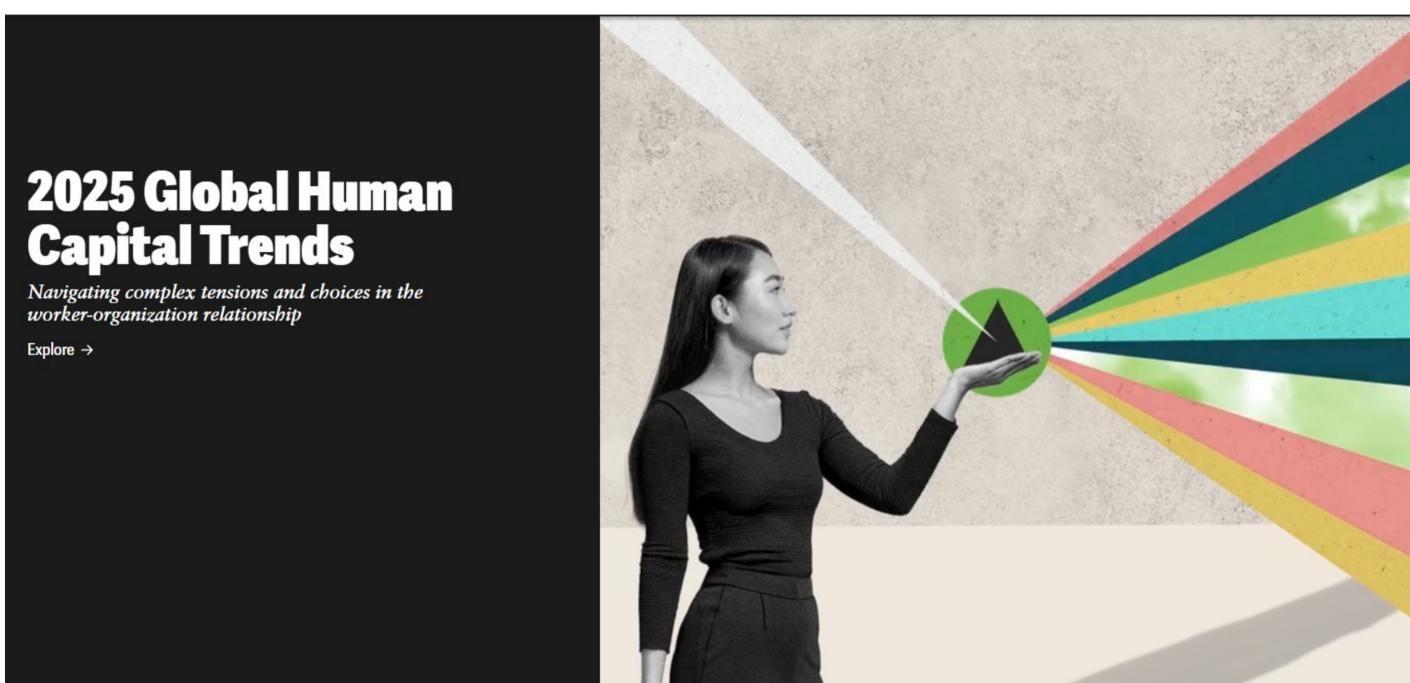


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**Focus** – digital strategies – what needs to be available online and reminders of good recruitment and selection practice **Encourage** – sharing of your stories so others can learn from your experience

## **State of the Nation - Global**





2025 Global Human Capital Trends - Navigating complex tensions and choices in the worker-organization relationship - Deloitte <a href="https://www.deloitte.com/us/en/insights/topics/talent/human-capital-trends.html">https://www.deloitte.com/us/en/insights/topics/talent/human-capital-trends.html</a>

## State of the Nation - Global

\* MAKE
\* TOMORROW

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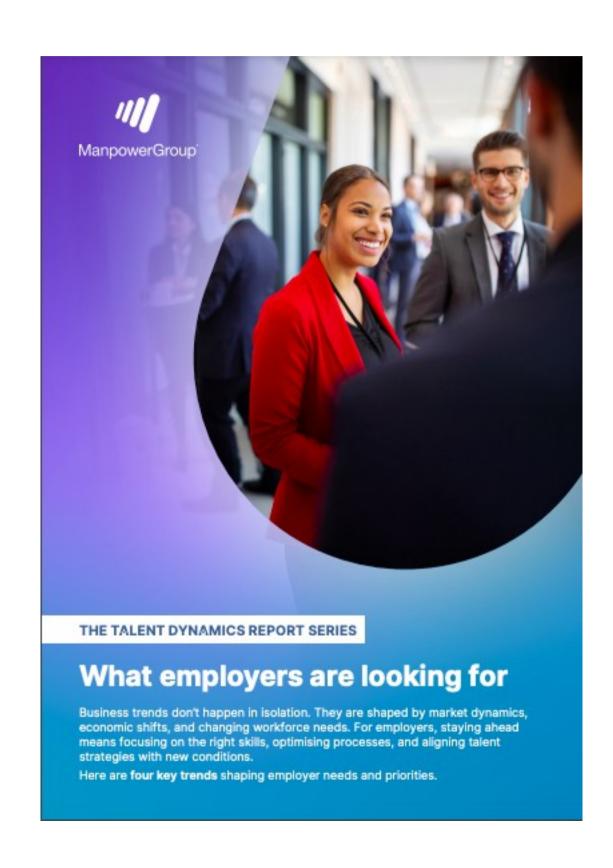
- Ensure you're considering the right data—not just the data that's easy to collect. High-quality decisions are based on evidence, which can help drive integrity in the decision-making process. Leaders should make sure they're considering the right data and be forthright in when, how, and where that data will be used in the decision. Focus on metrics that measure human outcomes, such as data on skills development and employability; emotional, mental, physical, social, and financial well-being; career stability and advancement opportunities; and societal impact.<sup>6</sup>
- Consider the input of multiple stakeholders, but don't get bogged down by trying to achieve consensus. Striving for unanimous agreement can slow down the decision-making process and lead to indecisiveness. Instead, leaders should aim to balance inclusivity with decisiveness, ensuring that they make informed choices while keeping momentum going. Educating stakeholders on how decisions are made in your organization can also have an impact on how quickly you're able to take action: High-performing organizations are 22 times more likely to openly discuss strategies for how decisions will be made, nine times more likely to teach decision-making skills and capabilities, and seven times more likely to provide tools to support higher-quality decision-making than are low-performing organizations, according to Deloitte's decision intelligence research.<sup>7</sup>
- Place decision-making responsibility at the right levels and involve people with the
  right experience. Delegate decision-making authority to those who have the
  relevant knowledge and experience to make informed choices. For instance, when
  it comes to integrating AI into business processes, it's essential that leaders
  involved in these decisions have a solid understanding of AI technologies and their
  implications. This understanding enables them to evaluate potential benefits and
  risks more accurately, foresee implementation challenges, and make strategic
  decisions that align with the organization's goals.

2025 Global Human Capital Trends - <a href="https://www.deloitte.com/us/en/insights/topics/talent/human-capital-trends.html#introduction">https://www.deloitte.com/us/en/insights/topics/talent/human-capital-trends.html#introduction</a>

- Right Data
- Balance Inclusivity with Decisiveness
- Decision-Making Responsibility at the Right Levels

## **State of the Nation - Australia**





What employers are looking for The Manpower Group

https://downloads.manpowergroup.com.au/talent-dynamics-report-2025#report

https://3852425.fs1.hubspotusercontentna1.net/hubfs/3852425/Talent%20Dynamics%20Report.pdf

## State of the Nation - Australia



## Key takeaways for business leaders

Hybrid working has become firmly established; however, leadership teams and employees alike are now beginning to navigate the realities of this shift and are looking at pathways to return to more traditional ways of working. This shifting workforce dynamic requires skills that cut across both face-to-face and digitally transformed workplaces. Upskilling and reskilling remain top priorities as technical advancements continue to change the way businesses operate.

How can employers make the most of these new requirements?

#1



Create HR strategies that segment demographics, focusing on what your business needs from younger employees, such as the ability to learn new skills, versus more mature employees, such as a willingness to share knowledge.

#2



Invest in reskilling and upskilling as a continuous destination. Embed it in the corporate culture to keep your workforce future-fit and able to respond to market and technology changes.

#3



Prioritise culture and creating work-life balance for employees to both attract and retain top talent and drive productivity. Business is more fast-paced than ever before and productivity is crucial to remaining competitive, particularly in a hybrid environment.

## State of the Nation – Australia and New Zealand





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2025 Hays Salary Guide

https://www.hays.com.au/documents/276732/1102429/Hays+Salary+Guide+F Y25-26.pdf

AI – higher applicant volumes, lower quality candidates
Two thirds of professionals planning a move in the next 12 months
Matching talent effectively is becoming harder
Most valued employee benefits – flexible working and additional annual leave

## State of the Nation - Australia and New Zealand



## Attraction and retention factors

Beyond benefits, there are some fundamental needs of employees that contribute to whether they consider joining, and staying with, an organisation or not. And they aren't always aligned with what the employers consider important.

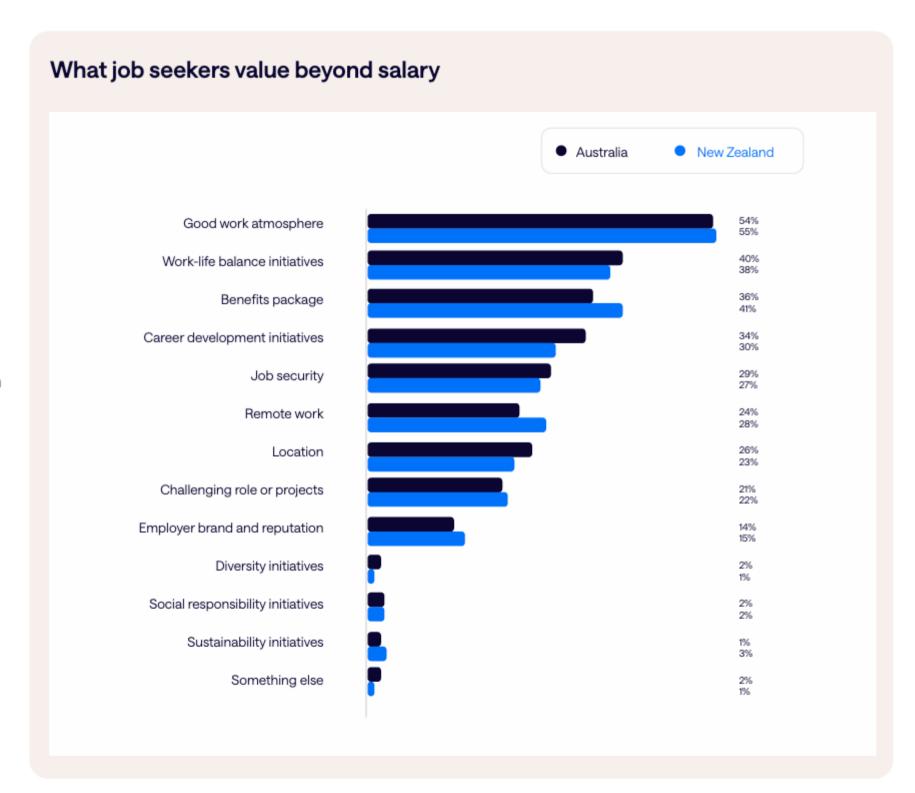
While salary and benefits are a large part of what attracts job seekers, there are some fundamental aspects of work that are also important to employees. Factors that keep employees happy or make them start to look elsewhere. In this area, there is an opportunity for organisations to better understand what it is that employees are looking for. While there is alignment on many of the aspects, there are quite a few where employers over or underestimate the appeal.

A good work atmosphere is most important to employees at 55 per cent and with employers ranking it at 54 per cent, they are almost in complete alignment. There is also close alignment between the value placed on work-life balance initiatives (employees 40%, employers 38%), benefits package (employees 37%, employers 33%), job security (employees 29%, employers 26%), and challenging roles or projects (employees 21%, employers 22%).

The gap starts to widen however when it comes to career development. While it is a major factor for employees at 33 per cent, it isn't as high as the 41 per cent weighting given by employers. Employer brand and reputation is another one that ranks highly for

the hiring company at 26 per cent, but less so to the employee at 14 per cent. There is far more to read on this in our recent Chief People Officer Viewpoint. It may be a focus for organisations, but is it as important as they think? Or is it a factor that employees feel instinctually rather than overtly?

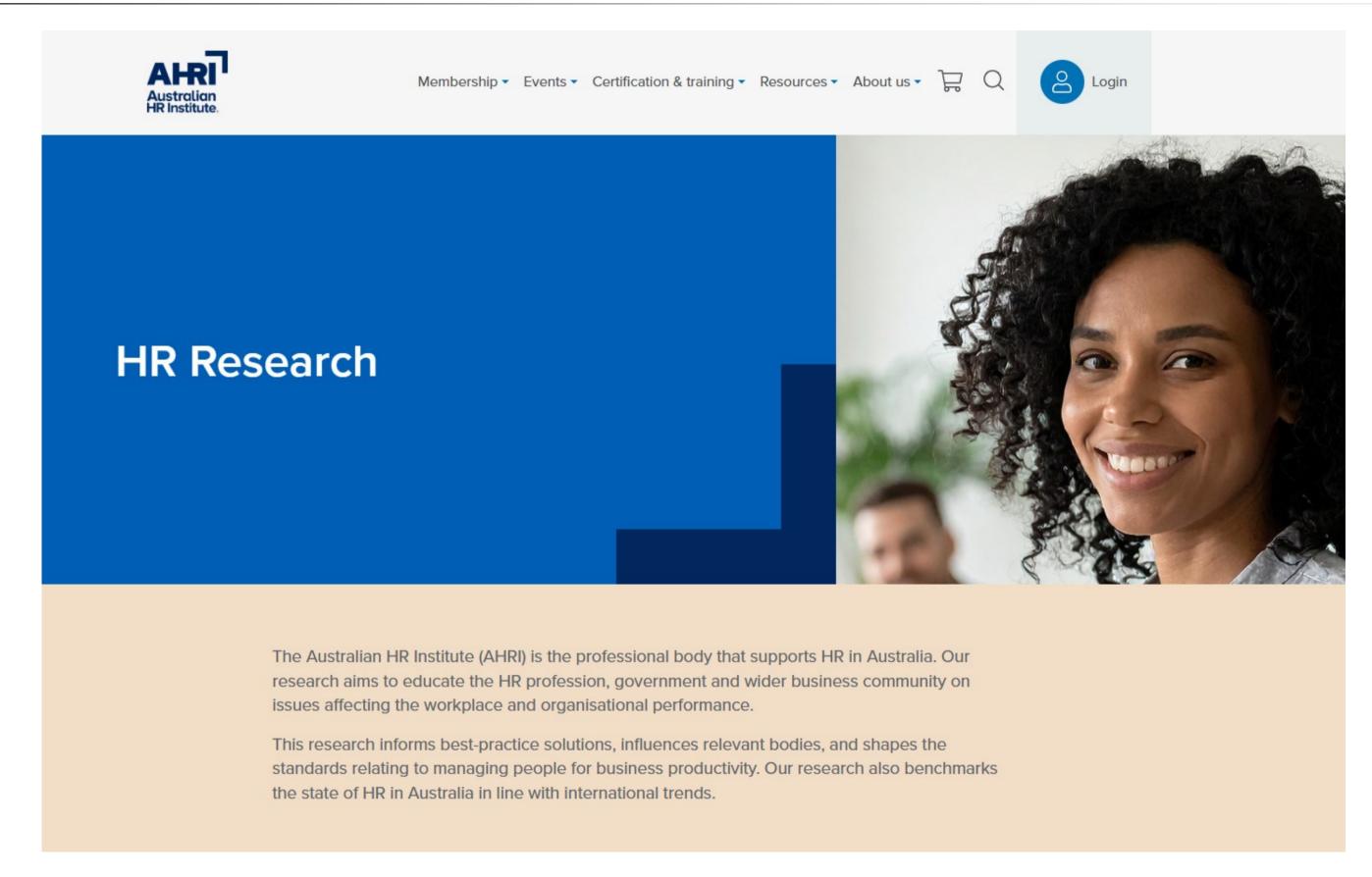
Conversely, hiring managers are not valuing location in the same way that employees are. Organisations put it at 17 per cent, whereas employees have it at 25 per cent.



## State of the Nation – Human Resources



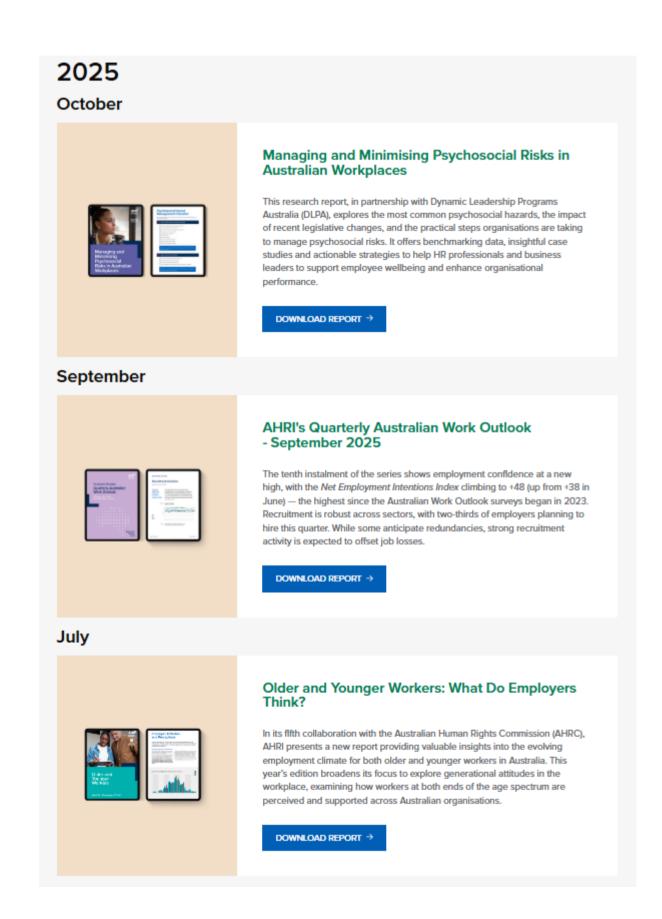
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https://www.ahri.com.au/resources/hr-research

## State of the Nation – Human Resources





## **AHRI's Quarterly Australian Work Outlook - September 2025**

The tenth instalment of the series shows employment confidence at a new high, with the Net Employment Intentions Index climbing to +48 (up from +38 in June) — the highest since the Australian Work Outlook surveys began in 2023. Recruitment is robust across sectors, with two-thirds of employers planning to hire this quarter. While some anticipate redundancies, strong recruitment activity is expected to offset job losses.

https://www.ahri.com.au/resources/hr-research https://www.ahri.com.au/wp-content/uploads/AHRI-WorkOutlook-Report-2025-Q3.pdf

## State of the Nation - Advancement





Jobs Board <a href="https://www.educateplus.edu.au/jobs-board">https://www.educateplus.edu.au/jobs-board</a>

Educate Plus 2023 'Salaries and Conditions' survey (2026 coming soon) <a href="https://www.educateplus.edu.au/resource/salary-conditions-survey">https://www.educateplus.edu.au/resource/salary-conditions-survey</a>

https://www.educateplus.edu.au/wp-content/uploads/2024/05/2023-Salary-and-Conditions-Report-Final-Members.pdf Code EPSS2023

Median base salary for Advancement professionals in Australia \$107,500

## **State of the Nation - Advancement**



If there was one thing you could change about working in the Advancement profession, what it would be?

|  | N   | %     |
|--|-----|-------|
| More respect/understanding from teachers/colleagues                    | 59  | 23.1% |
| Improved understanding/appreciation of advancement by Board/leadership | 44  | 17.3% |
| Better resourcing  | 36  | 14.1% |
| Improved pay/conditions  | 32  | 12.5% |
| Nothing  | 15  | 5.9%  |
| Representation of Advancement in the Executive Team                    | 15  | 5.9%  |
| Flexible working/working from home                                     | 9   | 3.5%  |
| More time  | 7   | 2.7%  |
| More/better/different training   | 6   | 2.4%  |
| Improved gender balance in the profession                              | 2   | 0.8%  |
| Reduced turnover   | 1   | 0.4%  |
| Other  | 24  | 9.4%  |
| Unsure   | 5   | 2.0%  |
| Grand Total  | 255 |       |



Responses were free text and recoded into categories





Hiring Advice > Attracting candidates > Salary and benefits > Why it's important to include salary in your job ads



# Why it's important to include salary in your job ads











Did you know that most candidates find it frustrating when salary isn't included in a job ad? Find out why including a salary in your job ad not only improves the candidate experience by also helps your ad attract more relevant applications.

There are many reasons why businesses may choose to not include a salary in their job ad, however there are clear benefits for hirers who list a salary or salary range. Salary information is incredibly important to candidates, with data revealing that job ads on SEEK that show a visible salary receive on average 36% more applications than those that don't.

Research also shows 72% of candidates find it frustrating when salary isn't included in a job ad. SEEK's <u>Laws Of Attraction</u> also shows that salary is one of the top three drivers of attraction to a role, along with work-life balance and working environment, across all industries.

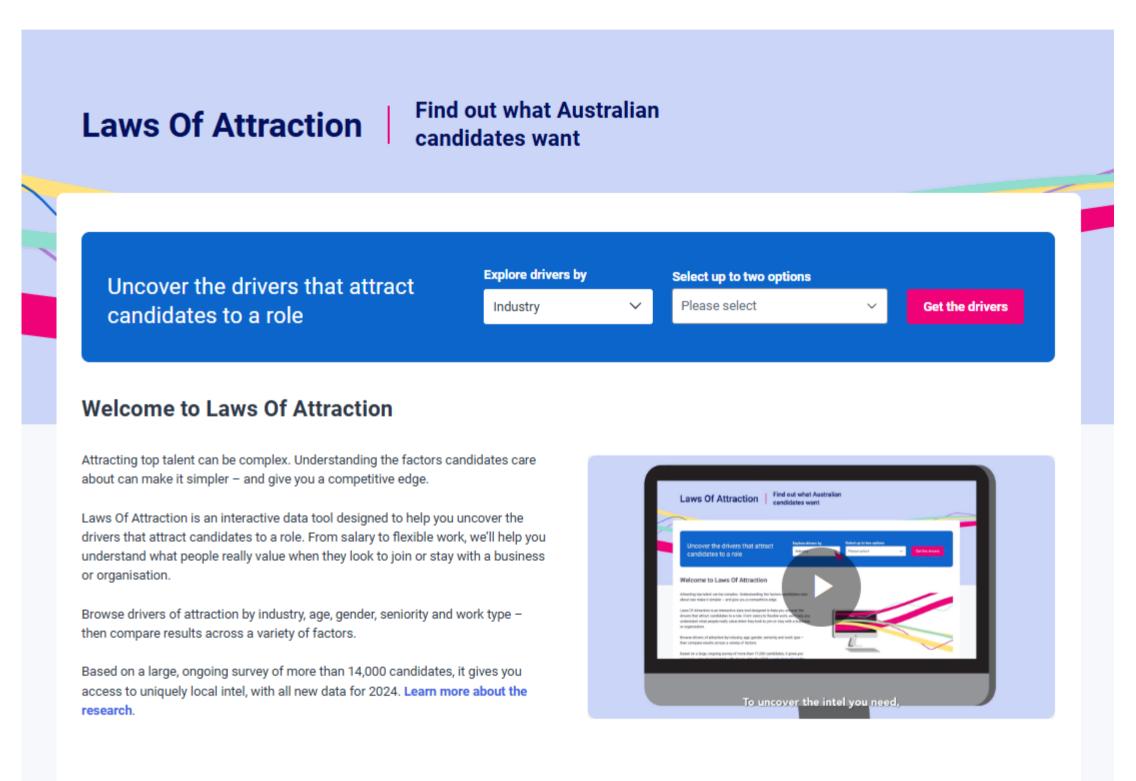
Include Salary – 36% more applications

72% applicants find it frustrating if salary isn't included

Job ads on SEEK that include a salary and are offering more than the market average, receive up to 83% more applications than job ads that don't show a salary. <a href="https://talent.seek.com.au/hiring-advice/article/why-its-important-to-include-salary-in-your-job-ad">https://talent.seek.com.au/hiring-advice/article/why-its-important-to-include-salary-in-your-job-ad</a>

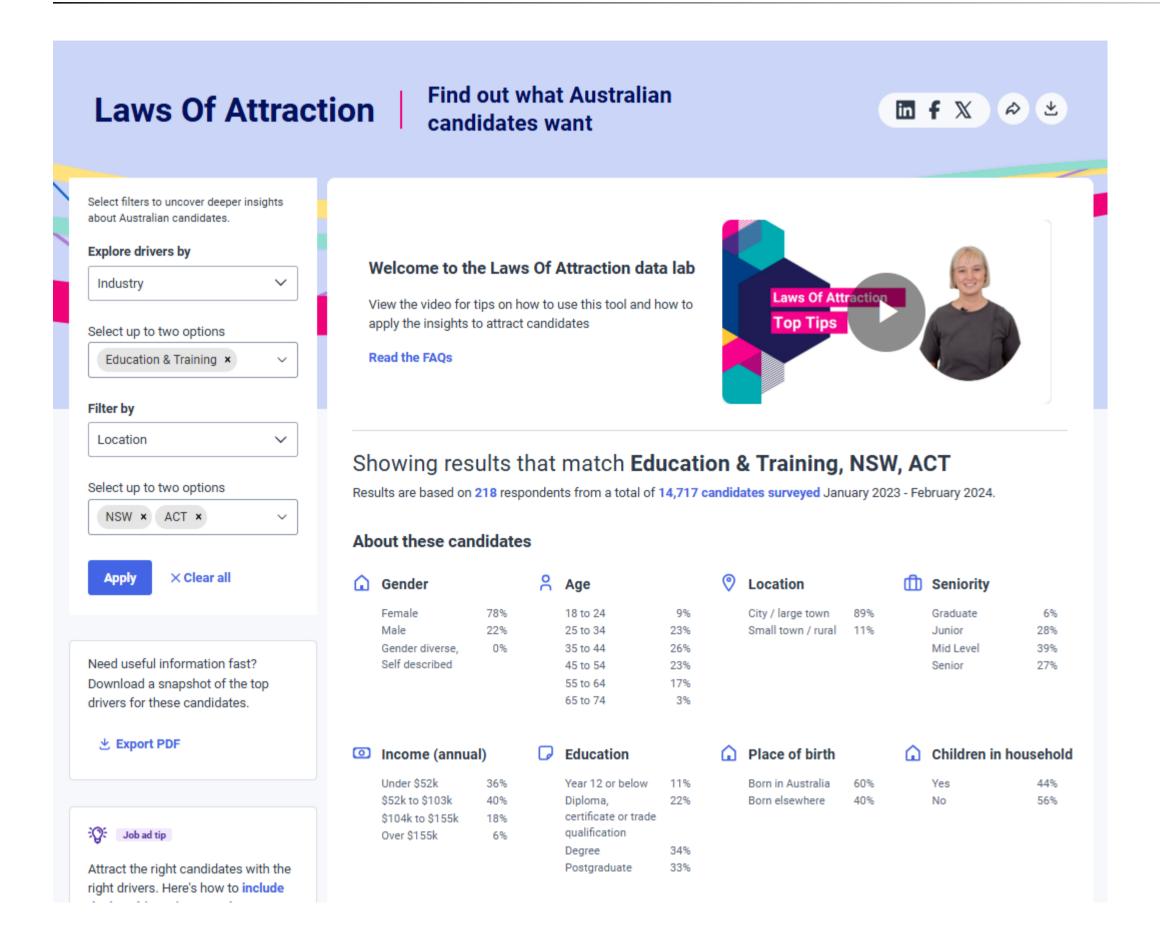
25% simply won't apply without a visible salary <a href="https://talent.seek.com.au/hiring-advice/article/salary-in-a-job-ad-you-could-actually-benefit">https://talent.seek.com.au/hiring-advice/article/salary-in-a-job-ad-you-could-actually-benefit</a>





Seek – Laws of Attraction <a href="https://www.seek.com.au/loa">https://www.seek.com.au/loa</a>





Seek – Laws of Attraction

**Education and Training** 

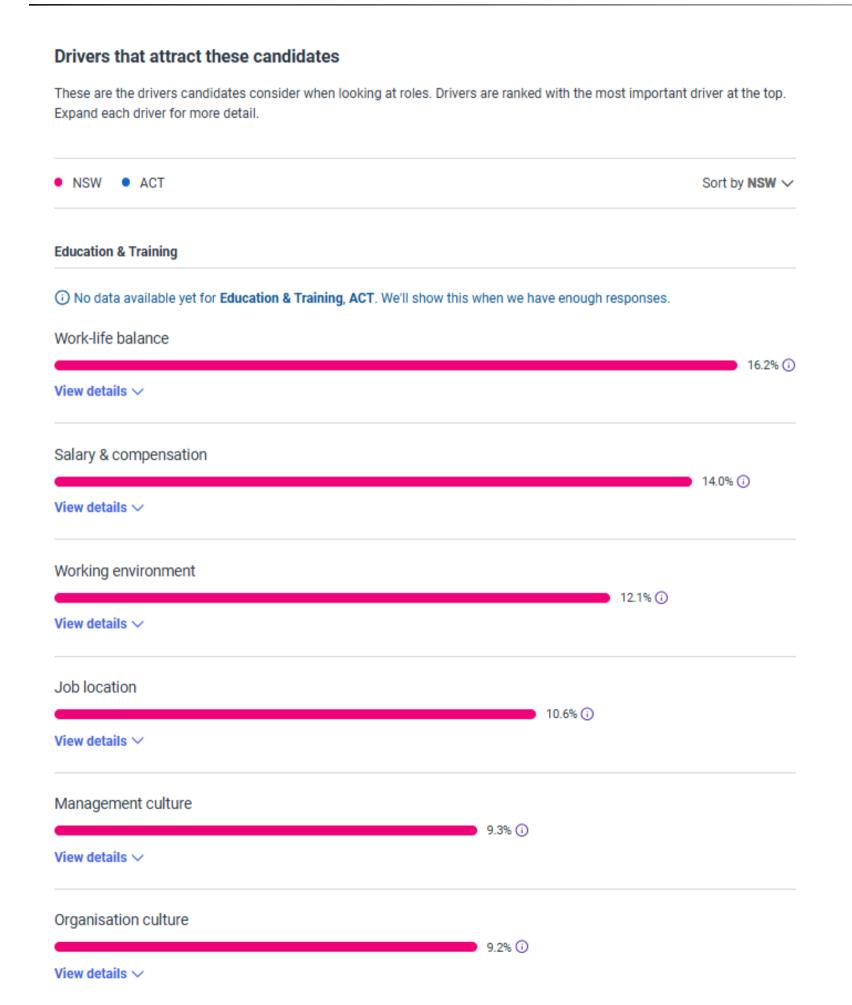
**NSW** and ACT

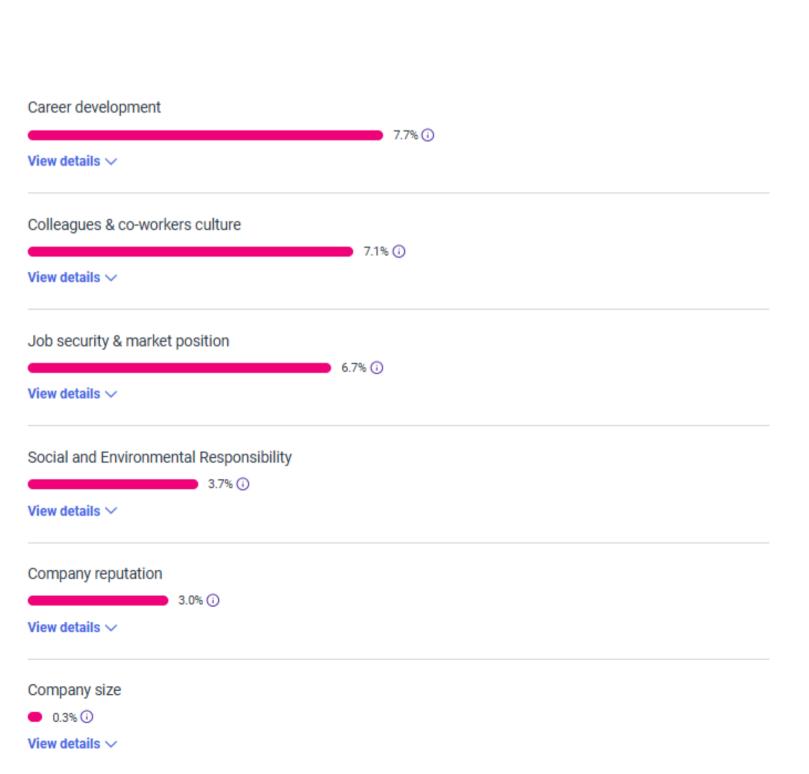
https://www.seek.com.au/loa/datalab?drillDown=LOCATION&drillDownOptions=NSW\_ACT&driver=INDUSTRY&driverOptions=Education%20%26%20Training

Results are based on 218 respondents from a total of 14,717 candidates surveyed January 2023 - February 2024



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# Recruitment Process – Prepare, Process, Decide



- Acknowledge
  - that schools are not wanting to 'poach' from other schools but may have used recruiters in the past as a last resort
- Have your team received training in the area of recruitment?
  - to ensure a fair and equitable process and are aware of unconscious bias
- Have you developed a consistent approach for all new hires?
  - invite, review, sort, interview, assess, inform
- Do you have any internal data on the most successful past hires?
  - sources, performance, retention rates, cost (perhaps time < budget but what actually works?)</p>
- Do you ask for feedback and review your recruitment and selection strategies every 2-3 years?
  - interview successful hires and measure total spend in both cost and time (Ideally recruiters > 3 years experience)
- What is the relationship like between your team and the colleagues the candidate will work with?
  - clear expectations and communication with consistent messaging
- How timely are all of these stages completed?
  - do you have systems and processes that continually improve efficiency and time to hire?



### General

- website only identity school owns
- does it reflect the working vibe?
- are all details correct and accessible?
- do you have a Home, About, Contact and Privacy Policy Pages?
- has it been search engine optimised, in particular for suburbs close to you? (Working Close To Home)
- are you aware of AI scraping tools collecting data from your website (not necessarily from socials content)
- is the content on your website mobile-friendly (lots of white space, bullet points, one sentence = one paragraph)
- are your other listings with your website on it correct and include all campus locations?
- is there a Principal's message but also other staff's content on the website or YouTube Channel?
- have you considered creating individual pages on the school website for each staff member?
   (for example <a href="https://spectrumanalysis.com.au/about-us/team">https://spectrumanalysis.com.au/about-us/team</a> helps profile the school whenever a person is Googled)





## Social

- do all of your socials reflect an aspect of the staff at the school (teaching and non-teaching)?
- have all profiles been updated recently (for consistent logos, tag lines, links)?
- do staff and parents and caregivers Follow these profiles?
- do staff engage with these profiles (reactions and comments) for Employee Advocacy?
- do you have any staff related 'series' short form content? (e.g. #behindtheblackboard)
- are all staff aware of and informed about the School's Online / Social Media Policy?
- how up to date is your own LinkedIn Profile? People will check you out during the recruitment process!





### Careers

- are all job vacancies listed on individual pages of your website with their own URL?
- is the information re-used when re-hiring?
- do you have a consistent format for sharing each role?
- do you have a strategy for sharing roles in your school newsletter, local publications etc?
- does your main Careers page discuss the process involved for all applicants?
- do you recommend that people follow your school on social media when applying?
- are you providing a clear focus on 'essential' skills rather than 'desired' skills?
- are you listing some of the extra features your school may have on the main careers page and individual job pages?
- does each job page have a featured image and a single video?





- Careers discussion what are some of the benefits your school offers?
  - Four Day Work Week
  - Flexible Start and Finish Times
  - Onsite Parking and/or Access to Transport
  - Paid Professional Development Per Year
  - Professional Membership Subscriptions
  - Peer Mentoring Program
  - Career Development
  - Special Leave Days including faith-based celebrations
  - Discussion around faith and values expectations
  - Facility Hiring or Access to School Facilities
  - Extra Superannuation or Salary Sacrificing Options





#### **EXAMPLE TO DISCUSS – what else? Remember essential skills, keywords, benefits, salary**

#### **SMSF Accountant**

Reporting to the Manager – SMSF Specialist Services, the successful candidate will be at the early stages of their professional career looking to improve their professional knowledge, skills.

This position offers exposure to a broad range of SMSF services and the potential to become a respected SMSF expert.

#### **Professional Skills**

- superannuation technical knowledge in relation to accounting, taxation and compliance
- preparation and dispatch of BAS/IAS and PAYG summaries
- SMSF data processing and accounts completion
- daily handling of client queries
- liaising with clients' professional advisers, auditors, ATO and other external and government bodies as required
- diligent and effective record keeping especially in communicating with clients meet tax and compliance deadlines

#### **Personal Skills**

- an excellent attitude for contributing to innovation and change
- aware of the flexibility, strategies and control available through SMSFs
- ability to work as part of a cohesive team
- excellent written and verbal communication skills
- high level of attention to detail and ability to work autonomously
- effectively communicate and network with the business owners, manager, clients, referral professional partners and external service providers
- right to work in Australia

#### **Technical Skills**

- Accounting degree
- Two+ years' experience in SMSFs within a public practice
- BGL360 (superannuation specialist software)
- CAS360 (corporate registration to ASIC)
- Advanced MS Excel skills
- Good MS Office skills
- Customer Relationship Management (CRM) knowledge for a new implementation
- Accounting software Quickbooks, Xero Practice Manager, MYOB
- Microsoft 365 and MS Sharepoint

#### Benefits

- competitive salary commensurate with relevance to the position
- opportunities for professional development
- paid training and education support
- professional fee subsidies
- subsidised parking
- located in Camberwell, close to all forms of public transport and local shops, supermarkets, coffee shops and restaurants

#### **About Moneta**

Established in 2010, Moneta Super is a boutique SMSF administration business conveniently located in Camberwell, Melbourne, Victoria.

The operating team is comprehensively and actively supported by the three owners of Moneta Super especially in services development, professional development, marketing and technology.

For more information, please visit <a href="https://www.monetasuper.com.au">https://www.monetasuper.com.au</a>

https://www.linkedin.com/jobs/view/2785244718



## LinkedIn

- are ALL of the sections on your SCHOOL page (not Company Page) completed?
- If you need to convert from a Company Page to a School Page, ask an Admin to complete

https://www.linkedin.com/help/linkedin/ask/CP-primary

- which version are you paying for?
- > Careers or Business (Personal)
- > Premium Company Page
- > Recruiter Lite
- > Recruiter
- Ask yourself are your potential hires on LinkedIn or active on LinkedIn?

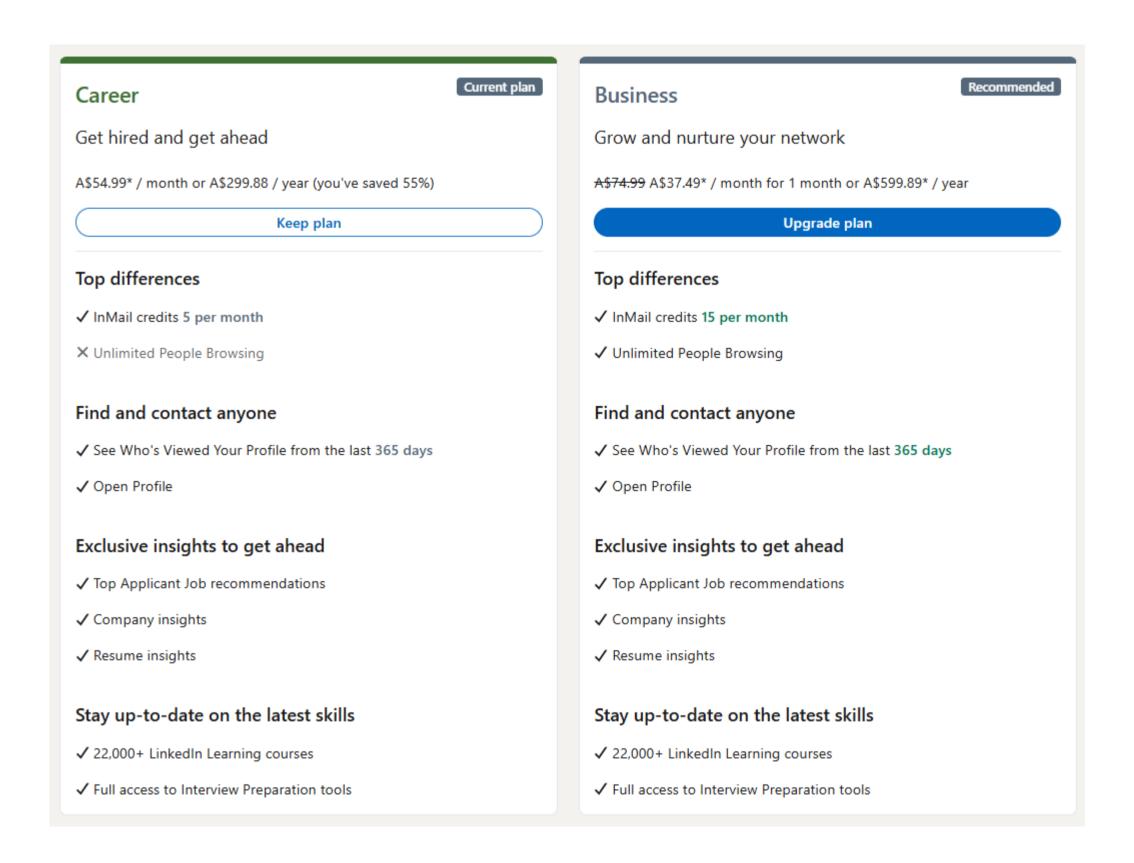
An ad or message may reach them but they may not see it or respond in time.

You can connect and then email or call but need to allow extra time as well.



## **LinkedIn Careers or Business**





https://www.linkedin.com/premium/switcher

Career \$54.99pm - \$299.99pa

Business \$74.99pm - \$599.89pa

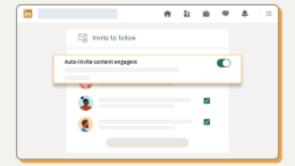
# **LinkedIn Premium Company Page**



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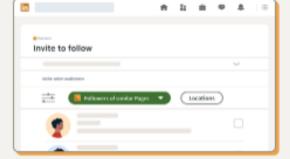


Expand your company's reach and grow your Page followers faster



#### Auto-invite engaged prospects

Save time by automatically inviting prospects who have engaged with your content to follow your Page.



#### Invite followers of similar Pages

Attract future business by expanding your reach to prospects who follow similar Pages, even if you aren't connected with them.

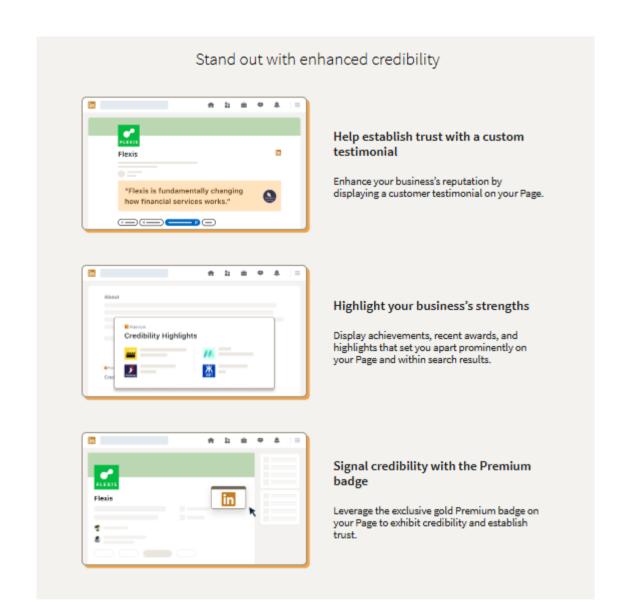


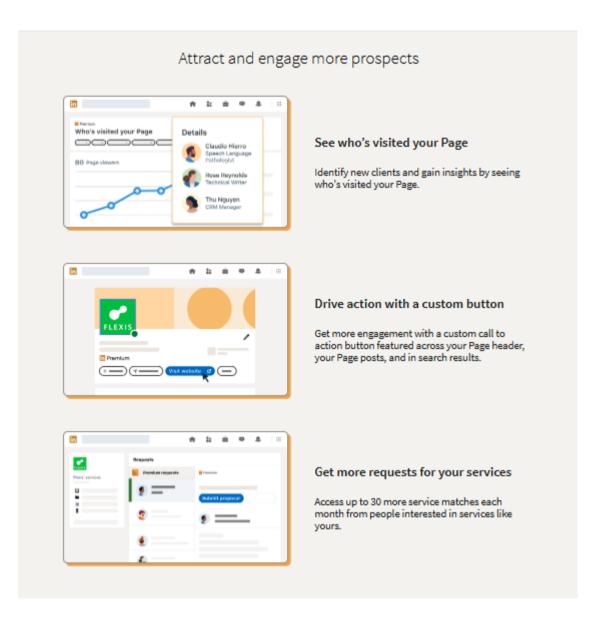
### Increase your Page's reach across

Get featured in exclusive Premium placements and increase your Page's visibility across

Premium helps you grow your LinkedIn Company Page followers **6.7x faster**.

Source: LinkedIn deta (July 2024)





https://premium.linkedin.com/small-business/company-page

\$839.88 USD per annum as at 20/10/25

# LinkedIn Sales Navigator versus Recruiter Lite



#### Sales Navigator Recruiter Lite Core Unlock sales opportunities Find and hire talent ACCUSED AS77.50° / month for 1 month or A\$224.99\* / month or A\$2.159.99\* / year A\$1,499.001 / year (taye 20%) Upgrade plan Top differences Top differences √ Sales Navigator InMail credits 50 per √ Recruiter Lite inMail credits 10 per month. √ Sales Navigator platform X Sales Navigator platform X Recruiter Lite platform √ Recruiter Lite platform Unlimited People Browsing X Unlimited People Browsing ✓ Find the right leads and accounts with X find the right leads and accounts with advanced search advanced search ✓ Save time with lead and account. X Save time with lead and account recommendations x 20+ advanced search filters → 20 - advanced search filters. X Candidate recommendations daily ✓ Candidate recommendations daily Find and contact anyone Find and contact anyone √ See Wha's Viewed Your Profile from the But 165 days but 36% days √ Open Profile Save leads and accounts to track their M Save leads and accounts to track their √ Access to your 2nd and 3rd degree. √ Access to your 2nd and 3rd degree networks meterorius. X Candidate search alerts X Search with smart suggestions Search with smart suggestions X Personalized outreach with saved √ Personalized outreach with saved. templates √ Post a free job. X Post a free job X Projects for organization and tracking ✓ Projects for organization and tracking. Exclusive insights to get ahead Exclusive insights to get ahead √ Job analytics to enhance your recruiting X job analytics to enhance your recruiting ✓ Top Applicant Job recommendations: ✓ Top Applicant Job recommendations: √ Company insights √ Company insights √ Resume insights ✓ Seize opportunities with real-time lead. of Seize opportunities with real-time lead and account alerts and account alerts

Stay up-to-date on the latest skills

√ Full access to intensiew Preparation tools

√ 22,000+ Linkedin Learning courses

Stay up-to-date on the latest skills

✓ Full access to intendew Preparation tools

√ 22,000+ Unked in Learning courses.

Sales Navigator A\$154.99pm A\$1,499.88pa

Recruiter Lite A\$224.99pm or A\$2,159.88pa

Recruiter Choices (LinkedIn Recruiter appears to be around \$9,000 per person)

https://www.linkedin.com/help/linkedin/answer/a417251/differences-between-

recruiter-and-recruiter-lite

<u>https://business.linkedin.com</u> – to speak to sales



## Seek

- Founded in Melbourne, Australia in 1997, SEEK is a multinational technology company with over 3,000 employees and is listed on the Australian Securities Exchange. <a href="https://www.seek.com.au/about">https://www.seek.com.au/about</a>
- well known as a 'destination' site for job seekers but remember that up to 90% of jobs are not advertised
- can create a Job Seeker Profile (people may not want to) <a href="https://www.seek.com.au">https://www.seek.com.au</a>
- Job Seekers can create a Verified Profile and have their Credentials verified <a href="https://seekpass.co/au">https://seekpass.co/au</a>
- Employers can create Ads or use Talent Search remember to fill in your Employer Details <a href="https://talent.seek.com.au">https://talent.seek.com.au</a>
- Lots of additional resources and information for Employers <a href="https://talent.seek.com.au/hiring-advice">https://talent.seek.com.au/hiring-advice</a>
- Additional Market Insights <a href="https://talent.seek.com.au/market-insights">https://talent.seek.com.au/market-insights</a>
- Any other perspectives?





### Indeed

- Established in 2004, Indeed, Inc. is an American multinational employment website for job listings and independent subsidiary of Japan-based company Recruit Holdings. It is headquartered in Austin, Texas, and Stamford, Connecticut, the and claims it is the 'world's #1 job site and a leading job matching and hiring platform.'
- well known as an 'aggregator' site of job ads from other platforms
- comprehensive list of trending searches, trending jobs, popular cities and popular companies <a href="https://au.indeed.com">https://au.indeed.com</a>
- Hiring Lab Economic Research <a href="https://www.hiringlab.org/au/">https://www.hiringlab.org/au/</a> can subscribe
- Benefit of international size and input from multiple transactions
- Any other perspectives?





## LinkedIn

- Launched in 2003, LinkedIn is the world's largest professional network with more than 1 billion members in more than 200 countries and territories worldwide and was acquired by Microsoft in 2016.
- well known as a 'networking' and 'research' tool but is also a good 'publishing' platform
- previously resume and job ads, now skills-based platform
- most people do not complete their LinkedIn Profile in detail
- many job ads attract ineligible candidates from overseas or unsuitable candidates
- advertising can be very expensive and still not 'reach' suitable candidates
- can do searches for People and also Services but limited to a maximum number of searches
- Any other perspectives?



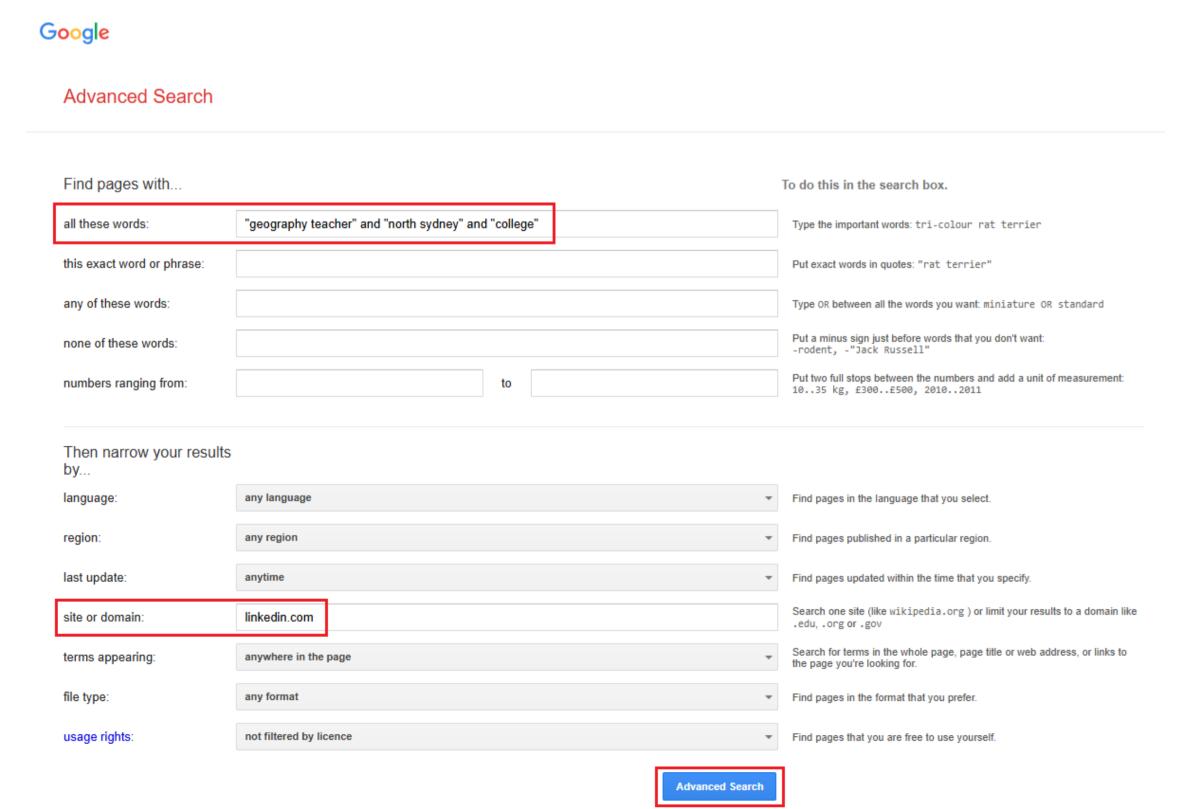


## Other

- Educate Plus Jobs Board <a href="https://www.educateplus.edu.au/jobs-board">https://www.educateplus.edu.au/jobs-board</a>
- I work for NSW (public) <a href="https://iworkfor.nsw.gov.au">https://iworkfor.nsw.gov.au</a>
- Independent Schools Australia <a href="https://isa.edu.au/our-sector/about-independent-schools/careers-at-independent-schools">https://isa.edu.au/our-sector/about-independent-schools/careers-at-independent-schools</a>
- Workforce Australia <a href="https://www.workforceaustralia.gov.au/businesses">https://www.workforceaustralia.gov.au/businesses</a>
- anzuk Education <a href="https://anzuk.education/au">https://anzuk.education/au</a>
- Teachers On Net <a href="https://teacherson.net">https://teacherson.net</a>
- Teaching Jobs <a href="https://www.teachingjobs.com.au">https://www.teachingjobs.com.au</a>
- Jora partners with Seek and allows free job ad <a href="https://au.jora.com">https://au.jora.com</a>
- MyFuture information for specific careers <a href="https://myfuture.edu.au">https://myfuture.edu.au</a> (great for keywords and job specific information)
- RCSA is the peak body for the recruitment, staffing & workforce solutions industry <a href="https://rcsa.com.au">https://rcsa.com.au</a>
- Any others you have found helpful?



- Google Advanced Search <a href="https://www.google.com.au/advanced\_search">https://www.google.com.au/advanced\_search</a>
  - unlimited searches, direct approach, reach out to people who can provide referrals to suitable candidates



# Onboarding – Before, On Arrival, Within First Month



## **Onboarding**

## Before starting

- direct contact and confirmation of success in writing
- invite to Follow all social media profiles and click Notification Bell to curate Newsfeed
- invite to read and review School's Online / Social Media Policy

## - On arrival

- invite to update LinkedIn Profile according to your School's recommendations
- introduce to social media team and gain direct briefing on how can support school's online presence
- add new school email address to back end of LinkedIn (to prevent creating a duplicate LinkedIn Profile)

## - Within first month

- connect with at least 10 new colleagues at the school on LinkedIn
- invite to endorse colleagues for their Skills listed on LinkedIn
- encourage to consider sharing some content relevant to their expertise on their LinkedIn Profile (or announce new role) 33

# During Tenure – Employee Advocacy, Career Development TOMORROW Creating the future together

## During Tenure

## Employee Advocacy

encourage ongoing engagement (reactions and comments) with School Online / Social Media Content

## Career Development

- invite to join the local library and then complete 'LinkedIn Learning' course/s for free and add to LinkedIn Profile
   <a href="https://learning.linkedin.com">https://learning.linkedin.com</a>
- invite to visit Massive Open Online Courses (MOOCs) complete relevant course/s and add to LinkedIn Profile
   <a href="https://www.mooc.org">https://www.mooc.org</a>
- invite to create collaborative content for sharing on socials (on LinkedIn, can include a Poll or a PDF summary)
- encourage to find and connect with other professionals in similar roles on LinkedIn both locally and internationally
- ensure they add any professional memberships in both 'Licenses and Certifications' as well as 'Organizations' on LinkedIn
- encourage Accountability Partnerships or Mentoring Relationships to develop online publishing skills
- invite to create their ownnamewebsite.com where they can share all of their skills and expertise online

## Offboarding – Update LinkedIn Within One Month



## Offboarding

- encourage them to fully update their LinkedIn Profile, in particular for the role that they have just completed
- encourage to mention end date of role on LinkedIn within one month of departure date
- invite to connect with any other colleagues on LinkedIn they have enjoyed working with immediately
- encourage them to provide Skill Endorsements for their most recent colleagues on LinkedIn
- encourage them to give and ask for Recommendations for their LinkedIn Profile (unless there is a performance issue)
- encourage them to leave their Email Address on their LinkedIn Profile but change their Primary Email Address on LinkedIn
- provide guidance on how they can celebrate their achievements at the School with a social media post (provide a content structure and create an approved image for this purpose)
- goal is to leave the school with a good impression and encourage future referrals and recommendations
  <a href="https://sueellson.com/blog/what-to-do-on-linkedin-when-your-job-role-ends">https://sueellson.com/blog/what-to-do-on-linkedin-when-your-job-role-ends</a>

## **Summary – Of main recommendations**



- For Recruitment Overall Ensure all recruitment staff are well trained and that communication is clear with decision-makers
- For Each Role Add a Page to the School Website with ALL of the details for the role, including ALL benefits and one video
- For Each Job Advertisement Include all essential skills, keywords (for searches), various benefits and salary
- **For Each Search** Imagine where your candidates can be found or are looking for the role, spend more time networking and asking for referrals for candidates living nearby and include the specific website link for each role and do not rely exclusively on advertisements or recruiters to find suitable candidates more time searching, less time sorting
- For Each Selection Ensure that all of your selection processes are completed in a consistent and timely way and that you encourage candidates to follow the school on social media for future referrals. Always look for ways to improve
- For Each New Staff Member Ensure that their online presence is updated and that they connect and engage online
- For Each Existing Staff Member Ensure that they are aware of the School's Online / Social Media Policies and keep up to date
- For Each Departing Staff Member Ensure that they update their presence but remain connected in a positive way

## **Stay Connected – To Educate Plus**



- <a href="https://www.facebook.com/EducatePlus">https://www.facebook.com/EducatePlus</a> 1K/1.1K/1.1K Followers
- <a href="https://www.instagram.com/educateplus">https://www.instagram.com/educateplus</a> 311/389/448 Followers
- <a href="https://x.com/Educate Plus">https://x.com/Educate Plus</a> 483/465/452 Followers
- <a href="https://www.linkedin.com/school/educateplus">https://www.linkedin.com/school/educateplus</a> 3K/3K/3,720 Followers
- <a href="https://www.youtube.com/@educateplus4819">https://www.youtube.com/@educateplus4819</a> 9/11/11 Subscribers 11/11 Videos
- <a href="https://vimeo.com/educateplusvideo">https://vimeo.com/educateplusvideo</a> 95/97/102 Videos
- \*2024/2025 numbers

Facebook Reviews <a href="https://www.facebook.com/EducatePlus/reviews">https://www.facebook.com/EducatePlus/reviews</a> 6 - perhaps you would like to add one!

## **Presenter Details – Sue Ellson**



120 Ways Publishing

Training, Consulting, Writing
LinkedIn, Careers, Business, Social Media, Hyper Local Marketing

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# Thank You!

